

**DEPARTMENT OF COMMERCE**  
**CERTIFICATE COURSE ACADEMIC**  
**YEAR**  
**2022 -2023**



**GOVERNMENT DEGREE COLLEGE**  
**PALAKONDA**  
**PARVATHIPURAM MANYAM DISTRICT**

## **BROCHURE**



### **GOVERNMENT DEGREE COLLEGE PALAKONDA-532440**

**Affiliated to Dr.B.R.Ambedkar University Srikakulam  
Parvathipuram Manyam District, Andhra Pradesh**

Duration of the  
Course: 40 hrs.  
1<sup>ST</sup> July 2023  
To  
15<sup>th</sup> August 2023

### **CERTIFICATE COURSE ON BASIC FUNDAMENTALS OF BANKING & FINANCE**



#### **Instructions to the Students:**

- 75% course attendance compulsory to get the certificate.
- Student who will get 75% of marks in the examination and they will eligibility to get certificate.

Organized by  
**Department of  
Commerce**

#### **Faculty Information:**

Smt.P.Rajyalakshmi  
Sri.T.Parvateeswararao  
Sri.V.Phalguna Rao

Further Information, Contact  
P.Rajyalakshmi  
Course coordinator,  
Department of Commerce

PERMISSION LETTER

PROPOSAL LETTER

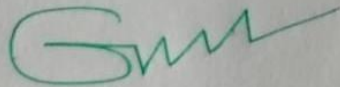
To  
The Principal,  
Govt. Degree College- Palakonda,  
Parvathipuram Manyam District.

palakonda  
18-06-2023

Respected Sir,

We the Lectures in Commerce, Smt.PALLA RAJYALAKSHMI submits that we would like to conduct a 45 days duration certificate course on " BASIC FUNDAMENTALS OF BANKING AND FINANCE " for IInd and IVth semester students.Hence we humbly request you to accord permission to initiate the certificate course in our Department of Commerce.

Thanking you Sir



PRINCIPAL  
GOVT. DEGREE COLLEGE -  
PALAKONDA

Yours Faithful

LECTURER  
GOVT. DEGREE COLLEGE  
PALAKONDA  
PARVATHIPURAM MANYAM DIST

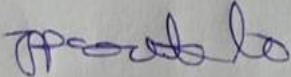
P. Rajyalakshmi  
18/06/23

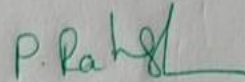
CIRCULAR

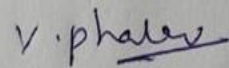
CIRCULAR

Date: 18/06/2023

The Department of Commerce is planning to organize Certificate Course on "BASIC FUNDAMENTALS OF BANKING AND FINANCE". Hence, interested Candidates are advised to intimate the Head of the department, Smt.palla Rajyalakshmi or Other lecturer in Commerce Department. In this regard the registration fee is free. After completion of this course, they will be given a online certificate those are secured 75% in final assessment.

I BCOM 

II BCOM 

III BCOM 

  
PRINCIPAL  
GOVT. DEGREE COLLEGE  
PALAKONDA  
Parvathipuram Manyam Dist.

**DEPARTMENT OF COMMERCE**  
**BASIC FUNDAMENTALS OF BANKING AND FINANCE**

**(Total hours of teaching – 40 Hrs.)**

**Starts from 1/07/2023 to 15/08/2023**

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**Learning Objectives:**

On successful completion of this course, the students will be able to:

- To Understand the Importance of Banking Services
- To Know the Financial Services, Provide by The Banks.
- To Analysis the Banking Services in India

**Outcomes of the course:**

- Now the process of loan services.
- Find out the needs of rural credit especially in agriculture and small-scale industries.

**Unit-1. Introduction to Banking and Finance:**

- Overview of the financial system
- Role and functions of banks
- Financial markets and institutions

**Unit- 2. Banking Operations:**

- Deposit and loan functions
- Types of bank accounts
- Credit creation process
- Money supply and its components

**Unit-3. Financial Markets:**

- Money market and capital market
- Primary and secondary markets
- Stock exchanges
- Financial instruments (bonds, stocks, derivatives)

**Unit-4. Emerging Trends in Banking and Finance: -**

- Fintech and digital finance
- Blockchain and cryptocurrencies
- Sustainable finance

STUDENT REGISTRATION/ ENROLLMENT COPY

Student enrolled 23

S.No	Register Number	Name of the student	Signature
1	2222008067002	B. Sowmya	B Sowmya
2	2222008067004	Cr. Vintha	Cr. Vintha
3	2222008067005	Cr. Sandhya rani	Cr. Sandhyara
4	2222008067006	Cr. SIVA	Cr. Siva
5	2222008067007	K. Pravalika	K. Pravalika
6	2222008067008	K. Daniyalu	K. Daniyalu
7	2222008067010	K. Sanyasi naidu	K. Sanyasina
8	2222008067011	K. Tejeswari	K. Tejeswari
9	2222008067012	L. chandra sekher	L. chandra sekhe
10	2222008067013	m. Aswini	m. Aswini
11	2222008067014	m. Ganesh	m. Ganesh
12	2222008067015	m. Lokeshwari	m. Lokeshwari
13	2222008067016	P. Raghava	P. Raghava
14	2222008067017	P. shiva	P. shiva
15	2222008067018	P. damodhara rao	P. Damodhara
16	2222008067019	P. Swathi	P. Swathi
17	2222008067020	S. janeswari	S. janeswari
18	2222008067022	S. raju	S. raju
19	2222008067023	S. Umadevi	S. Umadevi
20	2222008067024	S. naga laxmi	S. naga laxmi
21	2122008067031	K. Bhavani	K. Bhani
22	2122008067035	M. Hymavathi	M. Hymathi
23	2122008067036	M. Swetha	M. Swetha
24	2122008067037	M. Tejeswari	M. Tejeswari
25	2122008067039	M. Bhavani	M. Bhani
26	2122008067040	M. shanmukha Rao	M. Shan
27	2122008067042	N. Swathi	N. Swathi

Attendance Sheet (Photo copy)

24 Attendance sheet

no	Register Number	Name	Signature
1	<del>2222008067002</del> 2222008067002	B. Sowmya	B. Sowmya
2	2222008067004	G. Vintha	G. Vintha
3	2222008067005	G. Sandhyarani	G. Sandhyarani
4	2222008067006	G. Siva	G. Siva
5	2222008067007	K. Pravalika	K. Pravalika
6	2222008067008	K. Daniyelu	K. Daniyelu
7	2222008067010	K. sanyasi vaidu	K. sanyasi vaidu
8	2222008067011	K. Tejeswari	K. Tejeswari
9	2222008067012	L. Chandra Sekher	L. chandra Sekh
10	2222008067013	M. Aswini	M. Aswini
11	2222008067014	M. Ganesh	M. Ganesh
12	2222008067015	M. Lokeswari	M. Lokeswari
13	2222008067018	P. Raghava	P. Raghava
14	2222008067017	P. Shiva	P. Shiva
15	2222008067018	P. Damodhara rao	P. Damodhara
16	2222008067019	P. Swathi	P. Swathi
17	2222008067020	S. Janeswari	S. Janeswari
18	2222008067022	S. Raju	S. Raju
19	2222008067023	S. Uma dewi	S. Umadevi
20	2222008067024	S. Naga laxmi	S. Naga laxmi
21	2122008067031	K. Bhavani	K. Bhavani
22	2122008067035	M. Hymavathi	M. Hymavathi
23	2122008067036	M. Swetha	M. Swetha
24	2122008067037	M. Tejeswari	M. Tejeswari
25	2122008067039	M. Bhavani	M. Bhavani
26	2122008067040	M. Shammukha Rao	M. Shree
27	2122008067042	N. Swathi	N. Swathi

## Assessment Procedure (Question Paper)

Following the course, an online evaluation will be conducted by

**LINGAYA'S LALITHA DEVI INSTITUTE OF**

**MANAGEMENT AND SCIENCE.** For students who achieve a

minimum of 75% in the examination, the institute will award a

certificate of completion.

**ASSESSMENT**

20x2=40 marks

**ATTENDANCE (75% )**

10 marks

**QUESTION PAPER:**

Q:Which of the following is used for international monetary

transfer ?

Q:What is OTP in credit card transaction?

Q 3: One of the items is not related with e-banking

Q 4: which one among the following has not started commercial

banking ?

Q 5: Reserve Bank of India is .

Q 6: the number of approved stock exchange in India is ..



Q 7: NABARD has taken over the entire functions of...

Q 8: which of the following is not a function of a Bank...

Q 9: Reporate refers to the rate at which...

Q 10: A\_ card is basically a payment mechanisam which allows the holder of the card to make purchase without any immediate cash payment...

Q 11: Retail Banking means...

Q 12: In which type of business all owners share in gains and losses and all have unlimited liability for all business debts ?

Q 13: which one of the following is concerned with the Acquisition financing and management of assets with some over all goal in mind ?

Q 14:An individual authorised by another person, called principal to act on the latter 's on behalf is known as:

Q15. Quick ration is also known as

\*Q 16. Which of the following item provides the important function of shielding part of incom from taxes are ?

\*Q 17. The processes of determining the present value of a payment or stream of payment that is to be received in the future is

?

\*Q.18. In which form of business owner have limited liability is ?

\*Q 19. All the constituencies with a stake in the fortunes of the company are termed as ?

\*Q. 20. Corporate governance encompasses the relationship among a company





## Lingaya's Lalita Devi Institute of Management and Sciences

NAAC Re- Accredited "A" Grade Institute  
Affiliated to GGSIP University  
Recognized by UGC u/s 2(f), Govt. of NCT Delhi and NCTE  
ISO 9001:2015 Certified

### CERTIFICATE OF MERIT

# SAVIRIGANA NAGALAKSHMI

The candidate has displayed excellent knowledge and is well versed in the basic fundamentals of **Banking and Finance**.

Certificate ID - 26857-169-286-9505

Awarded On - August 24, 2023, 3:01 pm

Dr. Pranav Mishra  
Additional Director and  
IQAC Coordinator

Dr. KK. Garg  
Director, LLDIMS

Ms. Amita Kumar  
Advisor, LLDIMS



## Lingaya's Lalita Devi Institute of Management and Sciences

NAAC Re- Accredited "A" Grade Institute  
Affiliated to GGSIP University  
Recognized by UGC u/s 2(f), Govt. of NCT Delhi and NCTE  
ISO 9001:2015 Certified

### CERTIFICATE OF MERIT

# POTNURU SWATHI

The candidate has displayed excellent knowledge and is well versed in the basic fundamentals of **Banking and Finance**.

Certificate ID - 26866-169-287-0746

Awarded On - August 24, 2023, 3:22 pm

Dr. Pranav Mishra  
Additional Director and  
IQAC Coordinator

Dr. KK. Garg  
Director, LLDIMS

Ms. Amita Kumar  
Advisor, LLDIMS